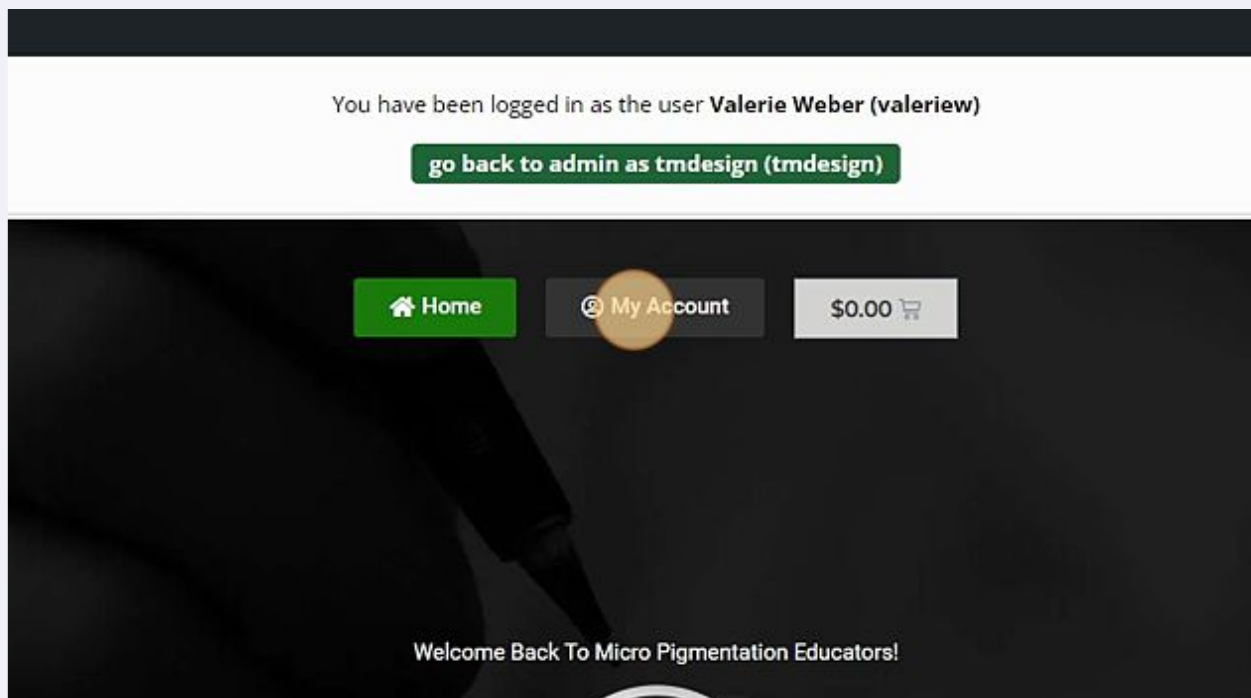


Resetting Course Progress

- 1 Navigate to your individual training portal using YOURNAMEHERE.mpeducators.com

- 2 Once logged in click "My Account"



3 Click "Course Management"

The screenshot shows a dashboard titled "MY ACCOUNT" with several menu items. The "Course Management" item is highlighted with a yellow circle. The items are:

- My Account**: Change any personal details and manage your password.
- My Courses**: Check your course progress and access your active courses.
- Student Assessment**: Assess your student performance.
- Trainer Resource Guide**: Resource guide for all trainers provided by educators.
- Course Management**: Manage students, lessons, courses and exams.
- Help Documents**: Need help navigating our guides out.
- Course Manual**: Course manual with details on the course materials etc.
- Log Out**: Log out of your account.

4 Find the course the student is enrolled onto and click "Manage"

The screenshot shows a table of courses with the following data:

Modules	Date	Students	Certificate Template
	Published 2023/03/02 at 09:11	0 students	
	Published 2022/05/17 at 09:36	3 students	
Module 1: Safety, Module 2: Incident Management & Documentation, Module 3: Chains and Needles, +6 more	Published 2022/04/27 at 13:40	6 students	

The "Manage" button for the course with 6 students is highlighted with a yellow circle. Below the table, it says "4 items".

5

Click "Reset Progress"

Templates
Products
Certificates
Sensei LMS
Home
Courses
Lessons
Questions
Students
Glossary
Groups
Grading 2
Reports
Settings

All Students | Enrolled Students | Unenrolled Students | Manually Enrolled Students | Lessons

Students	Enrolled	Start Access
DANIEL MOORE	No	<input type="text"/>
jarrod beukman Remove Enrollment Reset Progress	Yes	<input type="text"/>
Maria Crosby	Yes	<input type="text"/>
Sarah McCormick	Yes	<input type="text"/>
Valerie Weber	Yes	<input type="text"/>
tmdesign	Yes	<input type="text"/>